

TED UNIVERSITY

REGULATIONS FOR DOUBLE MAJOR PROGRAMS (DMP)

Objective

Article 1: (1) The objective of the Double Major Program (DMP) is to provide the successful TED University students the opportunity to obtain a second undergraduate degree program diploma.

Basis

Article 2: (1) This regulation is based on TED University Undergraduate Education Regulation and the Rules Regulating Lateral Transfer between Higher Education Institutions, Double Major Programs, Minor Degree Programs and Credit Transfer, published on the Official Gazette on 24.04.2010, No. 27561.

Opening of the Program

Article 3: (1) The educational programs of Double Major Programs are determined according to the proposal of the respective faculty/departments and the approval of the University Senate.

Terms of Application and Acceptance

Article 4: (1) The students who have successfully completed all the previous courses of his/her undergraduate program with a grade point average of minimum 3.00, in the success rating of %20 can apply for a Double Major Program at the beginning of the 3rd semester the earliest and 5th semester at the latest. The students cannot register to more than one double major program.

Article 5: (1) The DMP application forms are submitted to the respective Faculty within the third week before the beginning of the respective semester, using DMP Application Form and the transcript. The applications are evaluated by the Faculty Administrative Board within the two weeks before the beginning of the semester and the accepted students and their advisors are announced. The accepted students can register to both of the programs.

Consultancy

Article 6: (1) The advisors of both the major degree and the double major degree programs prepare the educational program of the students accepted to DMP in collaboration. The below mentioned principles are taken into consideration in the preparation of the program:

- (a) The students who follow the DMP take all the courses of the first and second major degree program.
- (b) The common courses are indicated on the academic record of both of the programs.
- (c) The student follows the common course with the highest credit and these courses are indicated on the academic record of both of the programs.
- (d) The selection of the electives of the second major degree program is supervised by the advisor; the appropriate courses of the first major degree program can be used.
- (e) If the student has to perform an internship program for the second major degree program, the terms of this program are determined by both of the advisors.

Terms of Continuation and Graduation

Article 7:

- (1) The students who follow a DMP have to achieve a grade point average (GPA) of minimum 2.75 from their primary undergraduate program in order to continue the program.
- (2) The right to continue to DMP for the students whose GPA falls under 2.75 (with the condition of not dropping below 2.50) is suspended for the following semester. These students can continue the DMP if they achieve to raise their GPA to 2.75.
- (3) The students whose GPA drops under 2.50 are suspended from the DMP.
- (4) The students who do not take the courses of the DMP during two successive semesters are suspended from the DMP.

Article 8: (1) The minimum GPA for graduation is 2.75.

- (2) The student who follows a DMP and has successfully completed the primary undergraduate program, receives the diploma of this program and is considered to have transferred to the second program. The educational procedures of these students are operated by the Faculty of the second double major degree program and continue for maximum two semesters. The students in this status can apply to post-graduate programs. When these students complete the DMP they receive the diploma of the second degree program.
- (3) The students who do not acquire the right to graduate from their primary degree programs can not receive the diploma of the DMP.

Article 9: (1) The students who are accepted to the primary major degree program with a scholarship and who continue the DMP successfully receive an extension for their scholarship for one extra year. The students who exceed the normal course-load due to DMP pay the tuition fee for the courses which exceed 20 credits. The extra tuition fee paid by the students who follow the DMP successfully during two semesters are reimbursed and they do not pay any extra tuition fee for the program.

Article 10: (1) The students of DMP receive the certificate of education for both of the programs. These documents include all the courses of the program and the graduation grade point average of the student. The courses of the primary graduate program which substitute the courses for the second degree program are indicated separately on the transcript.

Lateral Transfer and Withdrawal

Article 11: (1) The student who follows the second major degree program, can make lateral transfer to the second major degree program if he/she meets the in-house lateral transfer requirements.

Article 12:

- (1) The students who follow a DMP can withdraw from the program by making a written application.
- (2) The students who do not meet the requirements of duration and continuation are suspended from the DMP upon the proposal of the Department and the respective Faculty Executive Committee. The decision of suspension is submitted to the respective Dean's Office.
- (3) The courses followed by the student who has withdrawn from the DMP are indicated on the transcript together with the received grades, however they are not included in the calculation of the graduation average. Some of these courses can substitute the elective courses of the primary major degree program if deemed appropriate by the respective Faculty Executive Committee.

(4) The student who withdraws from the DMP, is entitled to a Minor Degree Program Certificate, if he/she has met all the requirements of the Minor Degree Program. The students who withdraw without having met the requirements of this program can complete their unfinished courses in order to receive the Minor Degree Program certificate.

Enforcement

Article 13: This regulation is approved by the University Senate on **27.11.2014**.

Execution

Article 14: This regulation is executed by TED University Rector.

SENATE MEETINGS ON THE REGULATION AND ITS AMENDMENTS

DATE	DECREE NO.	EXPLANATION
27.11.2014	2014-13	URF Regulation
02.11.2017	2017-15	Editing contents

COURSE LOAD FOR MAJOR DEGREE PROGRAM AND DOUBLE MAJOR/MINOR DEGREE PROGRAM STUDENTS (02.11.2017 SENATE 2017-15)

Total credits available for students who have the right to register for Double Major or Minor Degree programs is 8 plus normal course load (17 credits), for major, double/minor degree program courses for a semester (total 25 credits maximum.) Common courses at major and double major programs are considered as a single course when calculating course load.